Invoice Payment Procedure

For companies that would like to buy Heapcon tickets through the invoice this procedure is obligatory. Please read carefully the following steps.

Sending request for tickets: Please send a request with a desired number of tickets and company details to tickets@heapspace.rs.

Tickets reservation: The number of tickets you specified will be reserved during the period of 10 days. After that time frame, tickets will be available for purchase to other companies/individuals.

Ticket acquisition: We are using Xing platform for tickets. Xing has great features, and it will guide you through some easy steps towards getting your ticket.

Here is the procedure: When we receive the payment, you will get a **Promo Code**. With this Promo Code you will be able to fill in the details of the people attending the Heapcon Conference. You will need 5-20 minutes to fill in the data, depending on the number of tickets purchased. Please collect all the information about each attendee (name, surname, email, company, job title, fields of interests, T-shirt size, food preferences) before acquiring the tickets. Thank you.

Steps:

1. Please open <u>https://heapcon.io</u> page. Click on the "Get your ticket". You will be transferred to the Tickets page.

2. On the right side of the Tickets page you will see Click here to enter a promotion code text.

tech conference · october 3rd - 4th, 2019 · belgrade

Tickets

Category	Amount	Still available	Price (gross)* Price (net)	Amount
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			6.251.67	
			,	nal price" K 8.00
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			Click here to entit	er a promotion code
Nam 🔤 1884				Next step
🔒 Your data is being transmitted nie 335. eesingebie	n, shared securely an our systems and handled confidentia	**		
tickettee av				
AING * Events				

3. Enter the Promo Code you have received.

Calegory	Amount	Still evolution	Price (gross)* Price (tet)	Amount
Gary Net	Sold out		€ 258.00 € 208.23	€0.00
Standard	0	289	€ 258.00 € 251.67	€0.00
				Tatal price* € 0.00 Net € 0.00 Tax € 0.00
ind, legal W/T	PROMO			ок
1954 📰				Next step

Tickets

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* incl. legal VAT

4. You should now see a new category of tickets available for you.

5. Select the number of tickets you purchased in that new category.

Tickets				
The promotion code was accepted.				
Integory	Amount	sidaliana likk	Price (gross)* Price (net)	Anount
Saty Bird	Sold out		€ 250.00 € 208.33	€ 0.00
Randerd	0 ¥	289	¢ 350.00 ¢ 291.67	€0.00
Next	3 V	a	fee	
				Total price* € 0.00 Not € 0.00 Tax € 0.00
inci. legal W/Z			Click here to a	der a promotion code
·~~ 🎫 WSA 🔚				Next step

6. Click NEXT STEP. You will be transferred to the page where you should fill in the data of the buyer (company representative)

Ticl	kets			
19:56	Please complete your order within the given amount of After this time, your tickets are no longer reserved f	irm. or you and are available for others.		
1 Selector	2 Doyer and Solies data	3 Deck and order		
	Personal data			
	Order laster: @	_		
	A Login with XNO	-		
	Please choose		~	
	First name *			
	Last name *			

	X Logie with XING	
	Substition	
	Please choose	×
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	Errell *	
	Repeat email address *	
	Password @	
	I accept the GTC and Privacy Policy of XING SE*	
	C I accept the OTC of Heapapace *	
Deck	Next step	
Nour data is being transmitted via	SSL encryption, stored securely on our systems and handled confidentially.	

7. Buyer and Ticket Data: Fill in all the info and accept the General Terms and Conditions of XING, and Heapcon's Code of Conduct.

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	Clogin with XING
94	alutation
	Mr. ~
FI	rst name *
	Test
Le	ast name *
	Test
	mail *
	tickets@heapspace.rs
R	epeat email address *
	Sckets@heapspace.rs
P	assword 🕲
	I accept the GTC and Privacy Policy of XING 8E *
	I accept the GTC of Heapspace *
	Nort step
	HOAT BUDY

8. Please fill in all the boxes. It will help us choose the right lectures and activities for the attendees of the Conference.

Please make sure to e	inter the correct name for each attendee, because it will be printed on the tickets.	
	Ticket data #1	
	Solutation *	
	W.	~
	First rame *	
	Test	
	Last name*	
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	Toket@heepspace.rs	
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	Project Manager	~
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т	
Last name *	
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Email *	
ticket@heapspace.rs	
Job title	
Intermediate Software Developer	~
Fields of Interest	
IoT, AI	
T-Shirt size *	
м	~
Food Preferences *	
Vegetarian	~

Ticket data #3	
Accept data from	
select (optional)	~
Salutation *	
Ma.	~
First name *	
Tent	
Last name *	
Opet	
Email*	
ticket@heapapace.rs	
Job title	
Intermediate Software Developer	~
Fields of Interest	
java	
T-Shirt size *	
м	~
Food Preferences *	
Regular	~

9. Check and Order step: Please check again number of tickets purchased and the email for receiving the tickets.

09:32	same complete your order within the given amount of lar this time, your lickets are no longer reserved	irra. for you and are available for others.		
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Check and order				
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	Rack Order licket			
XING Counts	assessed with the ticesting solution from 200			

10. Confirmation page and the PDF of the ticket:

Thank you very muc Your order was successful We w You can find all important docum	ht If sond your tickets to Scket@hespapace.rs . ands sconcerning the event and further information from the orga	riser in your personal area on XINO. Oo to pour attendes area	
Category	Name	Download ticket	
Payed	Yest Yest	Download	
Payed	тта	Download	
Payad	Tast Opst	Download	
Test, let vour friends k	now you're attending this event.		





Have in mind that if you purchased more than 20 tickets, you will need to repeat the process.

Please note that all ticket details can be changed until 1st of September 2019. After this date every change will be charged 30 euro per ticket change, due to added expenses that they cause.

Be kind to your environment, you do not need to print out the tickets :)

Save the PDF of your ticket and show it at the registration desk.